



RIDGEVIEW EXCAVATING, INC. EMPLOYMENT APPLICATION

POSITION(s) APPLIED FOR: _____

Date of Application: _____

PERSONAL				
LAST NAME		FIRST NAME		M. I.
HOME ADDRESS		APT #	CITY	STATE ZIP CODE
TEL # with Area Code	ARE YOU A U.S. CITIZEN Yes ☐ No ☐			IS YOUR AGE UNDER 18 Yes ☐ No ☐
IF NO, VISA TYPE AND #				
List any reason known to you why you might not be able to perform consistently and promptly any of the duties applied for:				
DATE AVAILABLE	STARTING SALARY NEEDED			

EMPLOYMENT HISTORY (attach additional page if needed)				
Please list MOST RECENT position first				
FROM Mo Yr	NAME OF EMPLOYER		NAME/LAST SUPERVISOR	TEL #
TO Mo Yr	ADDRESS: Street City State		POSITION HELD	ENDING SALARY _____per _____
Briefly describe the work you performed				
Reason for LEAVING?				
LIST OTHER NAMES USED WHILE WITH THIS EMPLOYER			MAY WE CONTACT THIS EMPLOYER? Yes ☐ No ☐	
FROM Mo Yr	NAME OF EMPLOYER		NAME/LAST SUPERVISOR	TEL #
TO Mo Yr	ADDRESS: Street City State		POSITION HELD	ENDING SALARY _____per _____
Briefly describe the work you performed				
Reason for LEAVING?				
LIST OTHER NAMES USED WHILE WITH THIS EMPLOYER			MAY WE CONTACT THIS EMPLOYER? Yes ☐ No ☐	
FROM Mo Yr	NAME OF EMPLOYER		NAME/LAST SUPERVISOR	TEL #
TO Mo Yr	ADDRESS: Street City State		POSITION HELD	ENDING SALARY _____per _____
Briefly describe the work you performed				
Reason for LEAVING?				
LIST OTHER NAMES USED WHILE WITH THIS EMPLOYER			MAY WE CONTACT THIS EMPLOYER? Yes ☐ No ☐	

EDUCATION

SCHOOL	NAME OF SCHOOL LOCATION	# of YEARS COM- PLETED	COURSE OF STUDY	DID YOU GRADUATE?	DIPLOMA or DEGREE?	TYPE OF DIPLOMA/ DEGREE
ELEMENTARY				Yes ☐ No ☐	Yes ☐ No ☐	
HIGH SCHOOL				Yes ☐ No ☐	Yes ☐ No ☐	
TRADE				Yes ☐ No ☐	Yes ☐ No ☐	
COLLEGE				Yes ☐ No ☐	Yes ☐ No ☐	
GRADUATE				Yes ☐ No ☐	Yes ☐ No ☐	
PROFESSIONAL				Yes ☐ No ☐	Yes ☐ No ☐	
BUSINESS				Yes ☐ No ☐	Yes ☐ No ☐	
OTHER				Yes ☐ No ☐	Yes ☐ No ☐	certi

LIST OF HEALTH CARE, BUSINESS, OR INDUSTRIAL EQUIPMENT THAT YOU OPERATE PROFICIENTLY:

LANGUAGE SKILLS (where related to the position sought)

LANGUAGE english	Do you SPEAK ☐ FAIR ☐ GOOD ☒ FLUENT	Do you READ ☐ FAIR ☐ GOOD ☒ FLUENT	Do you WRITE ☐ FAIR ☐ GOOD ☐ FLUENT
LANGUAGE spanish	Do you SPEAK ☐ FAIR ☐ GOOD ☐ FLUENT	Do you READ ☐ FAIR ☐ GOOD ☐ FLUENT	Do you WRITE ☐ FAIR ☐ GOOD ☐ FLUENT

Professional Licenses, Registrations, and/or Certifications

* DO NOT INCLUDE DRIVER'S LICENSE

TYPE	STATE ISSUED	DATE ISSUED	EXPIRES	NUMBER	ELIGIBLE

APPLICANT'S CERTIFICATION

I certify that all matters contained in this application are true and agree that any misleading or false statements would be sufficient cause for immediate dismissal in the event of employment.

I further understand that this is an application for employment and that no employment contract is being offered.

I agree, if employed, to abide by all Ridgeview Excavating, Inc. rules and regulations. I understand that such employment is for an indefinite period of time and that the company can change wages, benefits, and conditions of employment at any time.

I hereby authorize Ridgeview Excavating, Inc. to investigate all matters contained in this application and to contact prior employers to obtain any and all information related to my past work performance.

I have read and understand the above. I understand my electronic signature is accepted as a handwritten signature for the purpose of this application.

SIGNATURE: _____ Date: _____

For Office Use Only:

Position Hired For: _____

Date Hired: _____ Starting Wage _____

Scheduled Hours: _____

Please list at 2-4 PROFESSIONAL REFERENCES that we [Ridgeview Excavating, Inc.] may contact. Professional references may be supervisors, co-workers, or those you've supervised. A personal reference may be used only when there is no work history; i.e. a high school student might list a teacher or coach. References may not be a relative.

Company Name: _____
Contact: _____
Address: _____
City/State/Zip: _____
Daytime Phone # _____ **Fax #** _____
E-mail: (optional) _____

Company Name: _____
Contact: _____
Address: _____
City/State/Zip: _____
Daytime Phone # _____ **Fax #** _____
E-mail: (optional) _____

Company Name: _____
Contact: _____
Address: _____
City/State/Zip: _____
Daytime Phone # _____ **Fax #** _____
E-mail: (optional) _____

Company Name: _____
Contact: _____
Address: _____
City/State/Zip: _____
Daytime Phone # _____ **Fax #** _____
E-mail: (optional) _____

☐ (Check here to verify the statements below)

I authorize Ridgeview Excavating, Inc. to check these references that I have provided as required as part of the interview process.

Applicant's Signature

Date